

To whom it may concern,

I am pleased to write this letter of recommendation for Luke Richards. Throughout my time in education, I have had the opportunity to write many letters of reference. Anyone who has had a similar experience knows that it is sometimes difficult to elucidate positive attributes of an individual. However, that is certainly not the case in reference to Luke, in fact, it is quite the opposite. I am not sure that my vocabulary can do justice to the positive attributes that Luke displays. Words that come to mind when I think of Luke are intelligent, adaptable, passionate, organized, charismatic and an effective communicator.

Luke has shown tremendous resolve and has pushed himself very hard to achieve his academic goals, because of this resolve and focus Luke will most likely be able to graduate near the top of his class while taking AP courses and playing baseball and being an active member of our arts programs. Luke has a unique level of maturity for a young person and has always displayed a “whatever it takes to be successful” mentality.

As an administrator, I often speak to our teachers and ask about our students and whom they view as positive contributors to the school culture, it is without hesitation that anyone that has Luke in class quickly says his name. Luke has made quite an impression on his teachers and classmates alike. I know that as Luke prepares for the next phase of his life that he will have a similar impact on whomever is lucky enough to have him.

In closing, it has been my sincere pleasure to watch Luke grow and take pride in his work, but more importantly take such accountability for his own future and his own educational growth. I have no doubt that Luke will be successful in whatever he chooses to do. It is Luke’s drive and determination, his good-natured spirit and his humbleness that will carry him far in this life. Please feel free to contact me if you require any further information.

Respectfully,

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